

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday August 15, 2016 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 15, 2016, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Andrews, Haskins, Kurdt, Walker and Watkins were present. Council Member Jones was absent. Council Member Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Kurdt motioned to approve the June 20, 2016 and July 18, 2016 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Kurdt motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments Terry Ramsey expressed appreciation for being alerted of a possible water leak at his property. He stated that the Town zoning map should include tax map ID numbers. Mr. Ramsey stated that the Town is in good shape with regard to cash on hand, and suggested that the Town put the cash to work.

Town Website Update Stephanie Atwood reported that she met with Tina Morgan of Glerin, who suggested that the Town consider offering paperless billing. She stated that the system could be linked with PayPal to facilitate electronic payments as well. Following discussion regarding electronic payment options, there was consensus to research both Paypal and the Square electronic payment systems. Stephanie stated that Glerin offers a website maintenance program for \$100.00 per hour, per month; and noted that any time not used will accumulate from month to month.

Town Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance Council Member Watkins reported that the Planning Commission (PC) held public hearings and the biggest concern involved the Historic District. He stated that the PC will meet to discuss revising the Historic District boundaries. Council Member Walker stated her concern that the Zoning Ordinance is increasing from 22 pages to 76, and in the Historic District would indiscriminately impose regulations on historic and non-historic structures alike. Ms. Walker suggested notifying land owners of the proposed changes.

Committee Reports Personnel Committee - Council Member Andrews reported that Paul Kirtley declined the water operator position, and stated she is glad the other towns are interested in the idea of a public service authority. Following discussion there was consensus to schedule a meeting on Thursday, Sept. 15, 2016 with the Towns of Drakes Branch, Keysville and Phenix, to discuss shared employment of a water operator and/or forming a public service authority. Mayor Walker stated that if needed, Dawn Watson would be willing to help the Town with the water testing. Building, Grounds, Streets, & Lights – Council Member Andrews reported receiving complaints that grass is not being maintained at the wells and water towers. She stated that the contractor, Daniel lost his help and is trying to catch up.

Water / Maintenance Report Curtis Inge reported receiving a notice from the Health Dept. alerting of possible detections of gasoline constituents near well #7, and requiring a sample be tested to ensure that it is not present in the drinking water. Curtis stated the need for approval of the Source Water Protection Plan. Curtis reported that the Town truck was inspected and brakes were replaced. He stated that three leaks were repaired; a new mixer was purchased and installed at well #4; routine water tests were normal; and that the Fire Dept. installed a hydrant and water tap at their future location on David Bruce Ave. Curtis stated that he has not heard back from AdEdge about green sand filter training.

Clerk's Report Karen Price reported that a zoning application for the new broadband tower was received and approved. She reported receiving a complaint from Brett Arbogast regarding logging debris left near the road on Gold Leaf Drive. Mayor Walker asked that the Dept. of Forestry be consulted to

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determine if any regulations exist that would apply to this concern. Karen stated that she was advised that the intersection of Routes 40 and 47 is not ADA compliant and that the Town should consider submitting a change order request to bring it up to code, using remaining funds (if any) from the sidewalk project. Karen reported receiving a FOIA request for payroll information on all employees working for the Town during the year 2015. She stated that Town citizens have pointed out that a sign was reinstalled in front of Diamond Hill on David Bruce Ave. Mayor Walker stated that he spoke with Mr. Hall about removing the sign and stated that the Town should send a letter as well. Karen reported receiving a request from the Virginia Interfaith Center for Public Policy that the Town pass a resolution calling upon the General Assembly to close Virginia's health care coverage gap by drawing down federal Medicaid dollars.

With no further business, Council Member Andrews motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Stephen D. Walker Mayor

ATTEST:

Karen K. Price, Clerk of Council