

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Tuesday February 18, 2014 7:30pm**

A regular meeting of the Charlotte Court House Town Council was held on Tuesday, February 18, 2014, at 7:30 pm. Vice-Mayor Watkins called the meeting to order. Council Members Andrews, Jones, and Haskins were present. Mayor Walker and Council Members Dunn and Parsons were absent. Council Member Jones motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Andrews motioned to approve the regular meeting minutes from November 18, 2013, December 1, 2013, and January 21, 2014, and public hearing minutes from January 21, 2014 as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Citizen Comments None

County Zoning Request Vice-Mayor Watkins stated that the Planning Commission issued a recommendation in support of Charlotte County's request to amend the zoning ordinance to enable them to place signs at their properties where the Health Department and Chamber of Commerce are located. Council Member Jones motioned to change Section 12-1 of the Zoning Ordinance to permit non-lighted signs, no larger than 4 feet by 4 feet and no taller than 7 feet, by special use permit, at publically owned properties located within the Limited Residential (R-1) district, that are occupied by governing or civic entities serving the general public. The motion was seconded by Council Member Andrews and carried by voice vote; 4 ayes, 0 nays. Council Member Jones stated that he felt the \$100.00 zoning application fee should not have been waived. Council Member Jones motioned that the \$100.00 fee be reinstated. The motion was seconded by Council Member Andrews and carried by voice vote; 4 ayes, 0 nays.

K.E.J. Properties Zoning Requests Vice-Mayor Watkins stated that the Planning Commission issued a recommendation in support of the request made by K.E.J. Properties to rezone two parcels of land. Zoning Administrator Robert Hendrick stated the need to hold a separate vote for each parcel. Council Member Haskins motioned to change the zoning on the parcel of property, identified as 038-A4-A- -60 on the tax map, from General Residential (R-2) to General Business (B-2). The motion was seconded by Council Member Andrews and carried by voice vote; 3 ayes, 1 abstention. Council Member Haskins motioned to change the zoning on the parcel of property, identified as 038-A4-A- -59 on the tax map, from General Residential (R-2) to General Business (B-2). The motion was seconded by Council Member Andrews and carried by voice vote; 3 ayes, 1 abstention.

Planning Commission Appointment Vice-Mayor Watkins stated that Claudia Koch has agreed to serve another four year term on the Planning Commission. Council Member Jones motioned to appoint Claudia Koch to the Planning Commission for a term of four years. The motion was seconded by Council Member Andrews and carried by voice vote; 4 ayes, 0 nays.

Committee Reports Water – Council Member Jones stated that the Town has four part time water-maintenance employees; there have been some leaks; problems are being worked through; water sources are being secured; and a meeting with the water project engineer, Brian Cossman has been set up for Wednesday, February 26th at 2:00 pm. Grounds, Streets & Lights – Council Member Andrews stated that the Town should have a plan for snow removal, and suggested looking into what other Towns do.

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Clerk's Report Karen Price reported that a new business license was issued to CareMed Inc., a home health care provider. She stated that she emailed a reminder to the Town attorney about drafting a resolution regarding the conveyance of land to the volunteer fire department, but has not received a response.

Water / Maintenance Report Dawn Watson reported that a couple of leaks were repaired; a tool box and new tires were purchased for the Town truck; several water hydrants have been flushed in response to a water sample that tested positive for bacteria. She reported that follow up samples were negative. Dawn stated that repairs are needed to a fire hydrant on Chestnut Lane that is not operable and leak was found at 955 Thomas Jefferson that needs to be fixed. Curtis stated that repairs were made at the spring. Dawn reported that at present the water produced at well #5 is not being treated due to design problems that the engineer knows about but hasn't resolved. She also stated that Curtis needs training on greensand filtration systems.

Council Comments Debra Andrews asked if anyone had information on Dr. Dunn's health condition. She also asked if the Town might be able to put pressure on the state police to conclude the investigation on the former clerk.

With no further business, Council Member Andrews motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

ATTEST:

David C. Watkins Jr., Vice-Mayor

Karen K. Price, (Interim) Clerk of Council