

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday August 21, 2017 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 21, 2017, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Kurdt, Haskins, Watkins and Walker were present. Council Members Andrews and Jones were absent. Council Member Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Kurdt motioned to approve the June 19, 2016 regular meeting and June 26, 2017 called meeting minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

**Citizen Comments** None

**Approval of Town Comprehensive Plan** Vice-Mayor Watkins reported that the Planning Commission (PC) met on August 14<sup>th</sup> and made a few final edits to the Comprehensive Plan. He stated that a public hearing was held, followed by a unanimous vote to recommend that the proposed Comprehensive Plan be approved and adopted by Town Council. Vice-Mayor Watkins motioned that the Town Council accept the recommendation by the PC to approve and adopt the Comprehensive Plan. The motion was seconded by Council Member Haskins and carried by voice vote: 4 ayes, 0 nays. Mayor Walker thanked the PC for their work in this regard.

**Request for Proposals from Qualified Architectural/Engineering Firms for the Evergreen Road Sidewalk Project** Mayor Walker reported that a meeting took place with representatives from the Town, the Commonwealth Regional Council and the Virginia Dept. of Transportation in attendance. He stated that putting out an RFP is the first step in securing an engineer to plan the project. He stated that the Town was adamant that one particular contractor not be hired to for this project, since the Town has had unsatisfactory results from two previous projects where they were involved. Council Member Kurdt motioned to approve the draft RFP as presented. The motion was seconded by Council Member Watkins and carried by voice vote: 4 ayes, 0 nays.

**Committee Reports** Mayor Walker received a request that the Town assist with training a water operator for the Town of Halifax. He reported that the Fire Dept. has raised over \$6600.00 for bricks for the firehouse exterior.

**Water / Maintenance** Dawn Watson reported that the greensand filtration system at Arcadia is up and running and stated that the levels of iron and manganese detected in the water samples have dramatically decreased to mere trace amounts. She stated that the Health Dept. was advising that a butterfly valve be installed to ensure that the water flow entering the filtration system does not exceed 50 gallons per minute. Dawn stated that she would be flushing hydrants and would like to paint the doors on the well houses.

**Clerk's Report** Karen Price reported receiving a request from U.S. Cellular to either rent space for an antenna on the Moses Drive water tower, or to install a monopole somewhere on the northern side of Town, which would require a 50' by 50' lot. Karen reported that seven properties were turned over to attorney James Elliott for delinquent tax collection.

**Council Comments** Council Member Haskins stated that the Eureka Elementary School choir will perform special music for the annual tree lighting event. Mayor Walker stated that former Clerk Holly Skelton was ordered by the court to pay \$250.00 per month to the Town for restitution for her crimes. He stated that the Virginia Municipal League would take over from this point. Council Member Kurdt stated that former Town Sergeant, Tommy Galbreath was battling pancreatic cancer.

With no further business the meeting was adjourned.

ATTEST:

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Stephen D. Walker, Mayor

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Karen K. Price, Clerk of Council