

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Tuesday January 16, 2018 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Tuesday, January 16, 2018, at 7:00 pm. Council Member Andrews called the meeting to order. Council Members Andrews, Haskins, Jones & Walker were present. Mayor Walker and Council Members Watkins & Kurdt were absent. Council Member Walker motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to approve the November 20, 2017 and December 3, 2017 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Citizen Comments None

Planning Commission Report No Report

Signatory Authorization for Sidewalk Project and U.S. Cellular Lease Council Member Haskins motioned to hold separate votes for signatory authorization for the sidewalk project and the U.S. Cellular Lease. The motion was seconded by Council Member Jones and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to authorize Mayor Walker to sign documents associated with the VDOT Sidewalk Project. The motion was seconded by Council Member Jones and carried by voice vote: 4 ayes, 0 nays. By consensus the vote for signatory authorization for the U.S. Cellular lease was postponed.

Committee Reports Water Committee – Council Member Jones stated that he is stepping down as chair of the water committee. Personnel Committee – Council Member Andrews stated that the Personnel Committee re-interviewed Stephen Hatcher. She then motioned to recommend that he be hired by the Town to train for the water operator position. The motion was seconded by Council Member Haskins and carried by voice vote: 4 ayes, 0 nays. Building, Grounds, Streets & Lights Committee – Council Member Andrews stated that the Tree Lighting went well and she wished to publicly extend thanks to the volunteer fire department for their assistance.

Water / Maintenance Report Dawn Watson stated that the new water operator trainee seems promising. She stated that electrical repairs were needed for the timer and garage door at well #7. She stated that the SCADA radio system was still not functioning properly.

Clerk's Karen Price reported that the FY 16-17 audit was underway. She stated that the insurance claim with the Virginia Municipal League was still not resolved. Karen reported that Town taxes were being prepared and would hopefully be completed by the end of the month.

Council Comments Council Member Walker stated that the Planning Commission was working on the revising the Historic District zoning regulations and she encouraged other council members to attend the meetings to view the maps and listen in.

With no further business, Council Member Watkins motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Debra Andrews, Council Member

ATTEST: _____
Karen K. Price, Clerk of Council