

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday    September 21, 2015    7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, September 21, 2015, at 7:00 pm. Mayor Walker called the meeting to order. Council Members O'Neill, Jones, Haskins, Kurdt, and Watkins were present. Council Member Andrews was absent. Council Member Kurdt motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Haskins motioned to approve the August 17, 2015 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member O'Neill motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

**Citizen Comments**    None

**Resolution to Facilitate Funding Assistance from USDA Rural Development**    Mayor Walker stated that a resolution is required by USDA Rural Development as part of the application process. Council Member Kurdt motioned to adopt the following resolution: BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a Preliminary Engineering Report to serve the community, the governing body does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed. BE IT FURTHER RESOLVED that the Mayor of the Town of Charlotte Court House be authorized to execute on behalf of the Town of Charlotte Court House the above-referenced agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance. The motion was seconded by Council Member O'Neill and carried by roll call vote: Watkins, aye; Haskins, aye; Jones, Aye; O'Neill, aye; Kurdt aye.

**Committee Reports**    Finance Committee - Council Member Watkins reported that the committee met just prior to the Council meeting and has decided to hold a public hearing regarding the possibility of selling the municipal building to the Volunteer Fire Dept.

**Water / Maintenance Report**    Curtis Inge reported that water repairs included a new cut off valve at the Early Learning Center; a new meter box at Parker Oil; and meter repair at well #3. He stated that meters were replaced at 327 Thomas Jefferson Hwy. and 280 David Bruce Ave. Curtis reported that a Source Water Protection Plan is being developed at no cost to the Town by a company that has been contracted through the Dept. of Health. He stated that the radio at well #3 is not communicating with the tower and that the Town will need to sign an agreement with Sunapsys for them to assist with repairs to the SCADA system. Following discussion, there was consensus to sign the service engagement agreement with Sunapsys.

**Clerk's Report**    Karen Price reported receiving a request from Operation Blessing for a donation to assist with start-up funds. Council Member Watkins motioned to contribute \$100.00 to Operation Blessing. The motion was seconded by Council Member Haskins and carried by voice vote: 5 ayes, 0 nays.

**Council Comments**

Council Member O'Neill stated that he will be moving to Williamsburg, and must therefore regretfully resign from the Town Council. Council Member Watkins stated that Planning Commission met with Placeworks Collaborative on Saturday to review the latest drafts of the Zoning and Subdivision Ordinances.

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He stated that a request has been made by the new owners of the quarry to have the setback changed from 200 feet to 25 feet. He stated that there is concern for the water table and how it could be affected by quarry activity. Council Member Jones stated that the property was bought with the setback and he doesn't think it should be changed. He stated that he has on several occasions felt tremors at his property.

With no further business, Council Member Haskins motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

ATTEST:

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Stephen D. Walker Mayor

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Karen K. Price, Clerk of Council