

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday November 16, 2015 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, November 16, 2015, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Andrews, Haskins, Kurdt, Watkins were present. Council Member elect Shelby Walker was also present. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to approve the October 19, 2015 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Andrews motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Citizen Comments None

Council Member Appointment Mayor Walker stated that a special election is not needed prior to the next general election in November 2016. This allows the Council to make an appointment to fill the vacant seat and then that person can be duly elected in the general election. He stated that one individual, Shelby Walker, has submitted a letter of interest for the open seat. Council Member Andrews motioned to appoint Shelby Walker to fill the vacant council seat. The motion was seconded by Council Member Watkins and carried by roll call vote: Andrews, aye; Watkins, aye; Haskins, aye; Kurdt, aye.

Town Sergeant Council Member Andrews stated that a security guard at the community college has expressed interest in serving as Town sergeant. Mayor Walker stated that the Town would not be able to independently hire a police officer because of state requirements regarding police departments. The Town must instead partner with another town that has an established department. Council Member Andrews stated that having a Town sergeant made a noticeable difference.

Hometown Leader Mayor Walker reported that one Hometown Leader nomination was received from Joanne Lacks, who nominated Jane Hayes, an employee of the school system. There being no other nominations, Jane Hayes was by consensus selected at the 2015 Hometown Leader. Following discussion regarding refreshments and entertainment needed for the tree lighting, Council Member Andrews requested that two additional wreaths be ordered and that the tree lights be checked.

Committee Reports Building, Grounds, Streets & Lights Committee – Council Member Andrews reported that the grass contract is almost complete. Council Member Kurdt agreed to review and revise the contract for next year. Council Member Watkins stated Daniel Schools is doing a good job. Council Member Kurdt expressed concern that he may require a higher price next year.

Mayor Walker reported that he was contacted by the State police and asked to schedule meeting.

Water / Maintenance Report Curtis Inge reported that he replaced bulk head fittings at well #5; that he has signed a commitment letter for a source water protection plan to be developed by the state; and that all water test results were normal. He stated that he is checking on prices of generators.

Mayor Walker stated that the Town was approved for a USDA Rural Development grant of \$30,000, to study the possibility of the old school buildings getting hooked in to the county sewer system. The grant was applied for on behalf of the Museum Board who would like to renovate the buildings into apartments.

Clerk's Report Stephanie Atwood reported that the Commonwealth Regional Council will be holding a "Member Dialogue Meeting" at the county administration building at 2:00 pm on November 20th.

Council Comments Mayor Walker stated that the Town received a letter from the county's attorney stating that without having first adopted a comprehensive plan, the Town's zoning ordinance was no good.

Mayor Walker stated that he forwarded to the county administration office and their attorney, a copy of the minutes showing that the Town did in fact adopt a comprehensive plan prior to adopting the zoning ordinance. Mayor Walker stated that the Town had over the years adopted the County's comprehensive plan, as permitted by the state.

Council Member Andrews welcomed Shelby Walker.

Mayor Walker reminded everyone that the Council meetings in January and February will be on Tuesdays, since the third Monday of those months are holidays.

With no further business, Council Member Watkins motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

ATTEST:

Stephen D. Walker Mayor

Karen K. Price, Clerk of Council