

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday March 21, 2016 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, March 21, 2016, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Kurdt, Walker, Andrews, Jones & Watkins were present. Council Member Haskins was absent. Council Member Jones requested to amend the agenda to add discussion about the land deeded to the volunteer fire department by the Town for a new fire station. Council Member Andrews motioned to approve the agenda as amended. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Kurdt motioned to approve the February 16, 2016 minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Kurdt motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments None

Town Website Lisa Kipps Brown of Glerin stated that she has been designing websites for twenty years. She stated that a site created for the Town would include an interactive map and blog, a calendar and photo section, and a business directory. She stated that onsite training would be included in the cost as well as one year of software updates. Ms. Kipps-Brown stated that website hosting and maintenance agreements are options that the Town can consider. She stated that the towns of Keysville and Chase City have websites designed by Glerin. Mayor Walker stated that the Town would like to discuss the proposal and review the other towns' websites and make a decision at the next Council meeting.

Commonwealth Regional Council Annual Report Mary Hickman distributed copies of the Commonwealth Regional Council's (CRC) annual report. She stated that they are one of twenty-one planning commissions in Virginia, and were created by the Code of VA. She stated that their primary goal is to benefit localities. Ms. Hickman reported that the CRC recently assisted the Charlotte County Rescue Squad with a submission for a grant. Council Member Jones asked if there is funding available to construct a water storage facility to accommodate outside fire departments that fill their tankers in Charlotte C.H. while passing through. Council Member Watkins suggested that it could be a joint Town/County funding request.

Planning Commission Appointment Mayor Walker stated that Robert Reynolds has agreed to serve another term on the Town Planning Commission and needs to be appointed. Council Member Andrews motioned to reappoint Robert Reynolds to the Charlotte Court House Planning Commission for a four-year term, ending March 31, 2020. The motion was seconded by Council Member Jones and carried by voice vote: 5 ayes, 0 nays.

USDA Sewer Upgrade Study Grant Mayor Walker stated that he met with Dewberry engineer Scott Earhardt, who advised that the Town consider releasing the study grant funds back to USDA since the County is no longer pursuing constructing an elementary school in the Town. Mayor Walker reported that the primary purpose for the search grant was to determine whether the county sewer system had the capacity to accommodate the addition of two apartment buildings, a new school and courthouse, and that Dewberry had already concluded that it could. Following discussion regarding the eventual need for a Town sewer system, there was consensus to change the project scope to facilitate studying the entire sewer infrastructure to address the need for Town residents to hook on when their private systems fail.

Donation of Land to the Charlotte C.H. Volunteer Fire Dept. Council Member Jones stated that the CCHVFD purchased land on David Bruce Ave. for a new fire station. He stated that the land deeded to the

CCHVFD from the Town was not recorded correctly and since it was no longer being considered for the new fire station, it should revert back to the Town as originally intended. Council Member Jones motioned to request that the CCHVFD deed the donated land back to the Town within thirty (30) days. The motion was seconded by Council Member Kurdt and carried by voice vote: 5 ayes, 0 nays.

Committee Reports Building, Grounds, Streets & Lights – Council Member Andrews reported that the grass cutting contractor lost his help, and would not be able to assist the Town. She stated that ads for grass cutting bids were placed in both papers. She reported that she is moving ahead with getting the parking lot repaired, and stated that the landscaping will be addressed.

Council Member Jones stated that he spoke with the Sheriff about helping the Town with policing.

Water / Maintenance Report Curtis Inge reported that a new latch was needed on the truck tailgate. He reported that there was a water leak at Arcadia causing the loss of 250,000 gallons of water. He stated that the radio on the water tower on Moses Dr. was knocked out by a storm and that a new one will cost between \$800 and \$900. Curtis stated that he is updating the Waterworks Emergency Management Plan and came across a company called TEMP POWER that rents generators to keep wells running during extended power outages. He stated that he is having trouble with well #4 and has called Appomattox Well Drilling to assess the problem.

Clerk's Report Karen Price reported that Town resident Robert Goff has requested that the Town take over grass maintenance of the ditch on his property. She stated that the contract with UniFirst, the company that supplies rugs, paper towels, etc., is up for renewal. Following discussion, regarding the costs of maintaining the service, there was consensus to not renew the contract and to purchase the rugs with the Town logo.

Council Comment Period Mayor Walker stated that the ballpark manager at Arcadia is requesting that the Town repair the water leak at the Town's expense. Mayor Walker stated that the Town already discounted the water bill, citing the customary "one-time grace" for excessive leaks. Council Member Jones stated that the Town leases land from Arcadia, and should not be responsible for fixing a leak on a private line.

Mayor Walker stated that he would like the Town to do something to honor the late Dr. J. Wayland Dunn. Council Member Jones suggested a resolution honoring Dr. Dunn's years of service. Mayor Walker suggested renaming a private street after Dr. Dunn or perhaps naming the helicopter pad in his memory.

With no further business, Council Member Jones motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Stephen D. Walker, Mayor

ATTEST:

Karen K. Price, Clerk of Council