

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday April 16, 2016 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, March 21, 2016, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Kurdt, Walker, Andrews, Jones, Haskins & Watkins were present. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 6 ayes, 0 nays. Council Member Kurdt motioned to approve the March 21, 2016 minutes as presented. The motion was seconded and carried by voice vote: 6 ayes and 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 6 ayes and 0 nays.

Citizen Comments None

Wellhead Protection Plan Ashley Ruble of CHA stated that they work as a sub-contractor with the Dept. of Health (VDH) assisting municipalities with populations of fewer than ten thousand people with developing a wellhead protection plan. She stated that the Town would need to establish an advisory committee, but affirmed that the existing Town Water Committee could act in that capacity. Ashley stated that several factors can contribute to source water contamination, such as failing septic systems, underground injection wells, chemical spills, heating oil tanks, agricultural and residential chemical usage and livestock grazing near streams. She stated that funding is available through VDH to repair problems that are identified and she stated that having a wellhead protection plan in place would give the Town a higher priority for award.

Town Website Mayor Walker stated that the Town of Keysville is happy with their website which was created by Glerin. Council Member Kurdt stated that the Town should select the proposal to complete the website in one month which would be a substantial savings over the other options. Council Member Haskins stated that Glerin would provide training for the Town to maintain the website as needed. Council Member Andrews motioned to hire Glerin to create a Town website at a cost of \$3,888.00. The motion was seconded by Council Member Walker and carried by voice vote: 6 ayes, 0 nays.

Proposed Broadband Tower Mayor Walker stated that Microsoft would like to construct a tower in Charlotte Court House to provide broadband service to the schools. He stated that Town zoning permits utilities, however the proposed location is in the Historic District. He suggested relocating the site closer to the ballfield. Council Member Walker stated that the broadband access will provide a vast library service to the schools and community, with no cost to the county. Mayor Walker requested that an onsite meeting with the contractor, Town Council and Planning Commission be arranged to scout potential locations.

Committee Reports Building, Grounds, Streets & Lights – Council Member Andrews reported that the grass contract was extended to Daniel Schools. She stated that she would like to have a copy of the weed ordinance mailed with the May water bills. Financial – Council Member Watkins stated that they met and reviewed the draft budget and have a few questions for the Clerk.

Mayor Walker asked for feedback on ideas for honoring the late Dr. Wayland Dunn, and stated that Samantha Dunn-Miller was favorable to either renaming Maple Drive, or dedicating the helicopter pad to Dr. Dunn's memory. Council Members Andrews and Haskins stated their support for dedicating the helicopter pad.

Water / Maintenance Report Curtis Inge reported that Dominion Power checked the grounding at the Moses Drive water tower and determined that it was not sufficient to prevent the radio from being damaged during storms. Dominion added lime to the ground to improve the pH. Curtis is waiting to hear back from Dominion regarding the addition of grounds. Temp-Power Richmond, a company that leases generators,

can supply a generator within 24 hours of being notified at a cost of \$500.00 per day. If used less than 15 hours per day, the cost decreases to \$250.00 per day. Curtis reported that an electrician was needed at well #4 for repairs, which cost \$800.00. He stated that iron and manganese levels are increasing and may be due to a buildup in the pipes. He stated that samples are being sent for testing.

Clerk's Report Karen Price reported that State Commonwealth Transportation Board member Sharon Valentine visited the Evergreen Road sidewalk site and advised that she had submitted a request for 50% of the funding needed to build it. Karen reported that the change of scope was approved for the USDA Sewer project. She stated that the office copier lease was expiring and the Town has the option of purchasing the equipment or entering into a new lease for a new copier. Karen reported that the Volunteer Fire Dept. was in the process of returning the land adjacent to the municipal building back to the Town.

Council Comment Period Council Member Andrews requested that an employment ad be published for the water operator position.

With no further business, Council Member Jones motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 6 ayes and 0 nays.

Stephen D. Walker, Mayor

ATTEST:

Karen K. Price, Clerk of Council