

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES**  
**Monday November 21, 2016 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, November 21, 2016, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Andrews, Haskins, Kurdt, Watkins and Walker were present. Council Member Jones was absent. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Haskins motioned to approve the October 17, 2016 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Kurdt motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

**Citizen Comments** Terry Ramsey stated that the checking account balance appears to have more funds available than is currently budgeted, and inquired if the Town has an investment program.

**Search Grant PER** Dewberry Engineer Scott Erhardt stated that all sewage goes to one small system in Drakes Branch. The goal of the preliminary engineering report (PER) was to identify how Charlotte County and ultimately the Town of Drakes Branch would be affected if the Town of Charlotte Court House was to be added to the system. He stated that Dewberry had designed the current County drain field areas and so they were familiar with the system and able to use information already on file in developing the PER. Leslie Barksdale of Dewberry stated that they were unable to locate records regarding the installation of the pump station, and had to go by inspection to gather information about it. She stated that the School Board was told that the pump was adequate to accommodate their needs, but later determined that it was not. Mr. Erhardt concluded by stating that the system could use more "TLC," and recommended that the Town address inspection and maintenance issues.

**Committee Reports** Mayor Walker reported that a letter was received from the Town of Drakes Branch advising of "no interest" in sharing employees.

Mayor Walker stated that Town Attorney Gary Elder will be leaving Hawthorne & Hawthorne and opening a law office with David Watkins III. Mr. Elder requested to be advised whether or not the Town wished to retain his services. A motion was made by Council Member Debra Andrews to retain Mr. Elder as Town Attorney after his transfer to "Elder and Watkins." The motion was seconded by Council Member Kurdt and carried by voice vote: 5 ayes, 0 nays.

Mayor Walker stated that after learning that former Clerk, Holly Skelton was indicted for fraud and other charges, he contacted Commonwealth Attorney Lee Harrison to inquire if any action by the Town Council was necessary. Mr. Harrison advised that subpoenas will likely be issued.

Mayor Walker reported that County Administrator R.B. Clark believes he has advised the Town on previous occasions regarding the steps needed to get County assistance with animal control in the Town; however, neither he nor the Clerk have any recollection or documentation to that effect. Council Member Walker stated that County Board Member Gary Walker requested that the Town Dog Ordinance be forwarded to the County Attorney.

Council Member Andrews stated that the Town needs to pursue hiring a Town Sergeant. She stated that Council Member Jones previously advised that he was working on an agreement with the Sheriff's Dept.; however, it is not known what progress has been made in that regard. Council Member Andrews stated that any agreement needs to be in written form and not a "gentleman's" agreement. Mayor Walker offered to set an appointment with the Sheriff to see what can be worked out.

**Water / Maintenance Report** Curtis Inge reported that the new sidewalk on George Washington Hwy. needs to be redone from the leak site to the Charlotte Collision Center. He stated that a fire hydrant at the Village Drive In building was leaking and is now out of service. Curtis reported that he was advised that Adams Construction Co. was observed filling a 3,000 gallon water truck without permission at a fire hydrant near the rock quarry. He reported that their SCADA system is on line and working.

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday, November 21, 2016**

**Page 2**

**Clerk's Report** Karen Price reported that the Virginia Municipal League cannot process a claim to reimburse the Town for the loss of funds until they receive detailed information on letterhead from the State Police. Agent Jennifer Fisher of the State Police was asked to provide the necessary information, but is unable to do so until the matter goes to court. Karen stated that the Charlotte County Meals on Wheels has requested a donation. Karen suggested donating the toys purchased by the former Clerk with Town funds that are currently stored in the storage room be donated to the Southside Christmas Parents program.

**Council Comments** Mayor Walker asked the Council members to consider acquiring statues of Patrick Henry, John Randolph and David Bruce, stating that funds to cover the cost could be raised.

With no further business, Council Member Watkins motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

---

Stephen D. Walker Mayor

ATTEST:

---

Karen K. Price, Clerk of Council

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Sunday December 4, 2016 5:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Sunday, December 4, 2016, at 5:00 pm. Mayor Walker called the meeting to order. Council Members Andrews, Haskins, Kurdt, Jones and Walker were present. Council Member Watkins was absent.

Mayor Walker called the meeting to order.

With no business on the agenda, the meeting was adjourned.

---

Stephen D. Walker, Mayor

ATTEST:

---

Karen K. Price, Clerk of Council