

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday May 20, 2019 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, May 20, 2019, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Haskins, Braxton, Kurdt & Ramsey were present. Council Members Andrews and Arbogast were absent. Council Member Kurdt motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to approve the April minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Roberts Rules of Order Council Member Ramsey motioned to adopt Roberts Rules of Order for Small Boards with the exception that motions must be seconded. The motion was seconded by Council Member Kurdt and carried by voice vote: 4 ayes, 0 nays.

Citizen Comments None

Water Operator Report Donte Hatcher reported that the emergency generator was installed at well #7. He reported that the leak at 1183 Patrick Henry Ave. was repaired and the meter was moved so that it is no longer on the opposite side of the road. Donte stated that he found a binder with documents that identify where cut off valves are located and the water lines that they control. Council Member Ramsey stated that a plan for testing cut-off valves should be implemented.

Evergreen Road Sidewalk Project Mayor Watkins stated that the project is progressing, that title searches are mostly complete, and that he will soon be meeting with property owners. He reported that Melody of the Commonwealth Regional Council has started the application process for the third phase of the sidewalk project. Council Member Ramsey stated that approval by Council is needed to compensate landowners if they choose not to donate an easement for the sidewalk. Council Member Ramsey motioned to authorize the Mayor to negotiate a compensation amount with property owners, not to exceed the figure calculated in each property owner's Basic Administrative Report. The motion was seconded by Council Member Braxton and carried by voice vote: 4 ayes, 0 nays.

Planning Commission Report Council Member Ramsey reported that the Planning Commission discussed accessory buildings and whether structures can be built on small, contiguous lots. He stated that solar energy will be discussed and stated that the County does not allow solar farms within one mile of a town.

Committee Reports Financial Committee - Council Member Ramsey reported that the Financial Committee has completed work on the proposed FY 19-20 budget. Council Member Ramsey motioned that the proposed budget be advertised, that a public hearing be held on June 17, 2019, and to vote on the budget at the June Council meeting. The motion was seconded by Council Member Kurdt and carried by voice vote: 4 ayes, 0 nays. Council Member Ramsey stated that the Virginia Municipal League offers one million dollars of excess coverage for an additional \$158.00 per year and advised that the Town take up the offer. By consensus the Town will request the excess coverage. Council Member Ramsey stated that the Town's current property tax rate is \$1.00 per hundred dollars of 50% of the assessed value. Council Member Ramsey motioned to change the tax rate to \$0.50 per hundred dollars of 100% of the assessed value. The motion was seconded by Council Member Braxton and a carried by voice vote: 4 ayes, 0 nays. Water Committee – Council Member Ramsey reported that Southern Corrosion did a review of the water tanks and estimated the cost of a maintenance contract to be \$35,000 per year. He stated that the tanks looked good and won't need to be painted for another five years.

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Clerk's Report No report.

Precision Cell Council Member Ramsey stated that the contract between the Town and Precision Cell was never approved by Council and that he would like to make the following revisions: require Precision Cell to carry insurance with the Town named as additional insured; require that the contract be renewed every five years and not have automatic extensions; and to require Town approval prior to Precision Cell reassigning the contract to another management company. Council Member Braxton stated that the installation of antennas and additional towers will improve service for all carriers and he expressed concern that continued contentions from the Town may jeopardize the entire project. Council Member Ramsey motioned to renegotiate and modify the contract with Precision Cell to remove wording that allows the contract to be automatically extended for the remaining term of any existing license agreement and to require that it be renewed every five years, and to require that Precision Cell carry insurance that lists the Town as additional insured and to seek advice from the Virginia Municipal League regarding the amount of coverage that should be provided by Precision Cell, and to require Town approval prior to re-assignment of the contract to a different management company. The motion was seconded by Council member Braxton and carried by voice vote: 3 ayes, 1 nay.

Council Comment Period Council Member Braxton stated that the installation of the generator went well. He stated that the generator will provide self-tests, and will not take over building's power.

With no further business, Council Member Haskins motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

David C. Wakins, Mayor

ATTEST:

Stephanie Atwood, Clerk of Council