

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Tuesday January 21, 2020 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Tuesday, January 21, 2020, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Kurdt, Haskins, Arbogast, Ramsey and Braxton were present. Council Member Andrews was absent. Council Member Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Arbogast motioned to approve the November & December 2019 minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Kurdt motioned to approve the November & December financial statements as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

**Citizen Comments** None

**Southside VA Fruit & Vegetable Producer's Assoc.** Mr. Goldman thanked the Town for allowing them to lease space at the Municipal building and stated that they would like to renew the lease in 2020. He stated that they have purchased a truck and intend to obtain a cooler. Mr. Goldman reported that the association was approved for a tobacco grant and hope to construct a building of their own. Council Member Ramsey motioned to rent to the SSVFVPA for another year with the same terms. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**U.S. Cellular Proposed Monopole** Zoning Administrator Robert Hendrick stated that he has not had a cell tower zoning application go through the first time. He recommended that the Town hire CitiScape, a consulting firm, to assist the Town throughout the process. He stated that they are experienced and good at pursuing the details with regard to engineering, zoning ordinances and adhering to FCC regulations. He stated that the fee for their assistance could be reduced by not requiring them to attend Council meetings. Robert reiterated his concern regarding the close proximity of the proposed monopole to the water tank and the length of time it would take to repair the water tower if it were damaged. Mayor Watkins stated he would like to revisit using the well site on Rt. 47 as a possible monopole location. Council Member Arbogast motioned to proceed with negotiations with Precision Cell on constructing a monopole on Moses Drive. The motion was seconded by Council Member Kurdt and carried by voice vote: 5 ayes, 0 nays.

**Water Operator Report** Michael Funderburk reported that monthly bacteriological samples came back good; and that they have been able to further cut back on the timers at the wells. He stated that the annual water withdrawal report has been submitted to DEQ. He also stated that on the recommendation of Gary Gandee of the VA Rural Water Assoc. they obtained a quote in the amount of \$3175.00 from Mt. Electronics Inc., for a line locator. Council Member Kurdt motioned to authorize the purchase of a water line locator for an amount not to exceed \$3175.00. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays. Michael reported that after receiving high dollar quotes from Synapsis and Instrulogic to repair the existing SCADA system, they have opted to test a less expensive, less technologically advanced system from Samsara. Clay Samples stated that he negotiated a total price of \$2,800.00 per site for a five-year period and reported that he was able to install and integrate the Samsara system within an hour. Following discussion, Council Member Arbogast motioned to approve the purchase of the Samsara monitoring system. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays. Clay reported that he has not heard back from Suez Tank Maintenance and that the proposal received from Southern Corrosion for water tank maintenance remains at \$18,000.00. He stated his uncertainty that it was worth the cost, and suggested Town set aside funds and have the tanks painted when necessary.

**Evergreen Road Sidewalk Project** A written report submitted by Melody Foster of the Commonwealth Regional Council stated that a preconstruction meeting was held on December 5<sup>th</sup> and that a "Notice to Proceed" was established for February 20, 2020, with final completion date set as May 30, 2020. VDOT will hold a Right-of-Way Compliance Review on the project on January 14, 2020 at the Town office.

**Municipal Building Roof Replacement Proposals** Council Member Braxton reported that Griffith Renovation & Remodeling submitted a bid to install a new roof for \$20,000.00. He stated that \$10,000.00 would be required in advance and the balance due upon completion of the project. He stated that the old roof is bolted down and will be left in place and the new will be installed over it. Council Member Braxton motioned to approve the proposal from Griffith Renovation & Remodeling in the amount of \$20,000.00 to install a new roof on the Municipal building. The motion was seconded by Council Member Arbogast and carried by roll call vote: Arbogast, aye; Braxton, aye; Haskins, aye; Kurdt, aye; Ramsey, aye.

**Planning Commission Report** Council Member Ramsey reported that the Planning Commission still meets regularly. He stated that they are working on establishing coordinates for the zoning districts and that he is hopeful that zoning ordinance will be completed by July 2020. Regarding the proposed monopole, he stated that a preliminary comprehensive plan review was completed.

**Committee Reports** None.

**Clerk's Report** Karen Price reported that work on Town tax bills was underway. She stated that a business license application was approved for Sisler Counseling Service. She reported having issues with the office computer and requested permission to purchase a new one. Council Member Arbogast offered to research and make a recommendation on the type of computer to purchase. Karen stated that donation requests were received from Meals on Wheels and the Adult Learning Center.

**Council Comments** Council Member Ramsey stated that he attended the VML finance conference and that there is not a lot being done for towns and stated that the state of Virginia is expecting significant new revenue from games of skill.

With no further business the meeting was adjourned.

ATTEST:

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David C. Watkins, Jr., Mayor

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Karen K. Price, Clerk of Council