

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday August 16, 2021 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 21, 2021, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Braxton, Ramsey, Michaelson & Haskins were present. Council Members Andrews and Arbogast were absent. Council Member Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to approve the July 2021 minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Later in the meeting it was determined that the June minutes required approval. Council Member Ramsey motioned to approve the June 2021 minutes as presented. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Haskins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Citizen Comments None

Mayor Watkins stated that the Town was mourning the passing of Randy Andrews, husband of Council Member Debra Andrews and member of the Town Planning Commission and asked that the Andrews family be remembered in the thoughts and prayers of all present.

Building Code Update Mayor Watkins stated that Town attorney Gary Elder has stated his opinion that the County should adopt the Virginia Maintenance Code rather than the Town. Council Member Ramsey stated that the Town would still need to hire an inspector. Mayor Watkins expressed concern regarding the expense involved with enforcement of the code. Council Member Braxton stated that the Town should adopt the maintenance code for inclusion with Town ordinances. He stated that the cost to the Town would be covered by the value of the property and that the method for collection of those costs would be written into the ordinance. Following discussion, there was consensus to arrange a meeting with Gary Elder to further discuss the matter.

Circuit Rider Report Mayor Watkins stated that the report advises there be a cooperative agreement between the towns in Charlotte County for water and equipment sharing. He stated that Drakes Branch has indicated that they do not wish to participate. Council Member Ramsey stated that the Town should start looking into future sewer needs.

Water Tank Maintenance Agreement Mayor Watkins stated that two bids were received for water tank maintenance. The bid from Suez was significantly less and they were selected for contract award. He stated that he and Council Member Ramsey met with a representative of Suez who relayed safety issues and water quality issues that require attention in addition to general maintenance needs. Council Member Ramsey stated that the total cost for both the maintenance contract bid and additional repairs would be \$644,481.00. He stated that without American Rescue Plan Act (ARPA) funds the Town would not be able to afford the project. He will try to meet with the engineer soon for input and advisement. Council Member Ramsey motioned to authorize the Mayor to sign a letter of intent to award the water tower maintenance contract to Suez. The motion was seconded by Council Member Braxton and carried by voice vote: 4 ayes, 0 nays.

Planning Commission Report Council Member Ramsey reported that Monica Elder did an excellent job reviewing and commenting on the proposed zoning ordinance. He stated the need to appoint a new member to the Planning Commission.

Committee Reports No reports.

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Water Operations Report A written report was submitted stating that bacteriological samples were collected on 7/01/21 and tested negative for total coliform & E coli; the green sand filters at well #7 are operating properly and the water system as a whole is operating efficiently.

Clerk's Report Karen Price reported that a business license was issued to Ultimate Handyman Service. Regarding the Thomas Jefferson Sidewalk project, she reported that VDOT was resolving some paperwork issues on their end. Ms. Price reported that the Town has received \$184,213.50 in ARPA funds to date and should receive another installment of the same amount within a year. She stated that \$27,054.53 remains unspent in Cares Act funds.

Council Comment Period Council Member Ramsey stated that the VML Annual Conference would be held in Leesburg, VA in October and recommended that Council members attend.

With no further business, Council Member Ramsey motioned that the meeting be adjourned. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

David C. Watkins, Jr., Mayor

ATTEST:

Karen K. Price, Clerk of Council