

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Tuesday January 18, 2022 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Tuesday, January 18, 2022, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Andrews, Arbogast, Haskins, Ramsey and Michaelson were present. Council Member Braxton was absent. Council Member Arbogast motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Arbogast motioned to approve the November & December 2021 minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Arbogast motioned to approve the financial statements as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments None

Virginia Maintenance Code Mayor Watkins stated that Attorney Gary Elder has agreed to draft an ordinance to allow the Town to enforce the Virginia Maintenance Code. He will be contacted for a progress report prior to the February meeting.

Weed & Nuisance Ordinance Revisions Mayor Watkins stated that there has been no word from Attorney Gary Elder on the status of the Weed & Nuisance Ordinance revisions. The item will be included on the February agenda.

Proposed Moses Drive Land Purchase Council Member Ramsey stated that purchasing additional land near the Moses Drive water tower would facilitate better access to the tower. He stated that the land owner is willing to sell. Council Member Ramsey motioned to authorize Mayor Watkins to work with the Clerk to purchase land at the Moses Drive water tank for \$3,000.00. The motion was seconded by Council Member Arbogast and carried by roll call vote: Arbogast, aye; Andrews, aye, Haskins, aye, Michaelson, aye; Ramsey, aye.

Planning Commission Report Council Member Ramsey reported that an informational meeting will be scheduled prior to holding public hearings on the proposed new zoning ordinance and zoning maps, which will allow the public plenty of opportunity to comment on the changes.

Committee Reports Building & Grounds – Council Member Ramsey stated that the Growers Association would like to renew the lease for a 6 month term. He stated his preference to sign a 12 month lease with an option to vacate after giving a 30 day notice.

Water Operations Report Michael Funderburk reported that everything is running well and there have been no issues. Clay Samples stated that he has purchased an app to enable digital mapping of the water system valves & meters and he is collecting the data needed to complete a Town water system map. He will provide a proposal that will include a one-time fee of \$3,000.00 for the Town to purchase a perpetual license to use the system. Clay also agreed to provide a proposal to clean out Town water valve boxes.

Clerk's Report Karen Price reported that a zoning application was approved to add a porch to the front of the Cornerstone Insurance building. She stated that a business license application was approved for Jeanne Face LLC, a Psychologist, to provide “tele-therapy” (virtual) appointments from her home. Ms. Price reported that Town taxes have been processed & mailed, that a new meter was installed on Gold Leaf Drive. She stated that it has been difficult to compare and contrast all of the companies that provide the electronic payment services. Council Member Andrews motioned to authorize the Clerk to choose an electronic payment service provider. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes, 0 nays.

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Council Comments Council Member Andrews asked for an update on the Spencer zoning issue. Council Member Ramsey requested that “Cigarette Tax” be added to the February agenda. He stated that there are two companies that provide municipal insurance and suggested that the Town solicit bids for insurance coverage. Mr. Ramsey advised that the ARPA report must be filed by April 30, 2022. He stated that he would like to enroll in “Certified Planning Commissioner” class, which is provided by VCU, and would cost \$500.00. Mr. Ramsey stated his preference that Council minutes not include as much detail.

With no further business the meeting was adjourned.

David C. Watkins, Jr., Mayor

ATTEST:

Karen K. Price, Clerk of Council