

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday March 21, 2022 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, March 21, 2022, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Andrews, Ramsey, Haskins, Braxton (arrived following agenda item G) and Michaelson were present. Council Member Ramsey requested to amend the agenda to insert the sidewalk project ahead of the Clerk's report. Council Member Andrews motioned to approve the agenda as amended. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Ramsey motioned to approve the January 2022 and February 2022 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Haskins motioned to approve the February financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

**Citizen Comments** None

**SMS Contract Extension** Council Member Ramsey motioned to approve the Extension of Water Management Contract Between the Town of Charlotte Court House & Samples' Monitoring Service as presented. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**"Grower's Assoc." Lease Renewal** Council Member Ramsey stated that the lease extension for the Southside Virginia Fruit & Vegetable Producers Assoc. included the provision that the lease can be terminated with thirty days advance written notice, as long as all equipment and other property are removed from the premises and the keys returned within that thirty-day window. Council Member Ramsey motioned to approve the lease extension as presented. The motion was seconded by Council Member Haskins and carried by voice vote: 5 ayes, 0 nays.

**FY 22-23 Budget Preparation** Council Member Ramsey stated the need to start working on the FY 22-23 budget. There was consensus for the Financial Committee to meet on April 18<sup>th</sup> at 6:00 pm for that purpose.

**Planning Commission Report** Council Member Ramsey reported that a public information meeting was held on February 28<sup>th</sup> to introduce the proposed new zoning ordinance and zoning maps to the public. He stated that a notice advising citizens that zoning changes may affect their properties will be sent to all property owners as required by law. He stated that the Planning Commission will hold a public hearing on April 11, 2022 and that the Town Council should hold a public hearing and vote in May. Mr. Ramsey stated that the Planning Commission will also recommend a change in the zoning fees.

**Committee Reports** Water Committee – Council Member Ramsey reported that representatives from Suez would be in Town on Wednesday to “touch base” regarding the water tower maintenance project. Mayor Watkins stated that the fire department would not be able to detach the siren from the courthouse water tank and were hoping that Suez could provide assistance in that regard. Mayor Watkins stated that he met with a representative from Seegar's Fence Company, and they provided a quote to repair the fence at the Moses Drive water tank. Regarding the plan to purchase additional land at the Moses Dr. tank site, Mayor Watkins stated that closing should be scheduled in a week or so. Building & Grounds – Mayor Watkins reported that the addition at the rear of the Municipal building is in bad shape and needs to be removed.

**Thomas Jefferson Hwy. Sidewalk Project** Council Member Ramsey reported that VDOT hosted a telephone meeting to provide an update on the sidewalk project. He stated that the project would not be out for bid until 2025. Mr. Ramsey stated that VDOT changed the original plan for the sidewalk route and

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wanted assurance that the Town was okay with the changes. Following discussion Council Member Ramsey motioned to respond to VDOT that the Town was agreeable to the planned changes, provided there is no additional cost to the Town. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**Clerk's Report** Karen Price reported that roughly 77% of taxes due have been received. She stated that she received no response from Town Attorney Gary Elder regarding updates to the Nuisance and Weed ordinances and adoption of the Virginia Maintenance Code. Ms. Price reported that six water meters were cut-off for non-payment. She stated that she and Council Member Ramsey participated in a zoom meeting hosted by the Treasury Dept. that was designed to assist municipalities with complying with reporting requirements for State & Local Fiscal Recovery Funds (SLFRF) expenditures.

**Council Comment Period** Council Member Braxton expressed concern that progress with ordinance updates is being delayed.

With no further business the meeting was adjourned.

ATTEST:

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David C. Watkins, Jr., Mayor

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Karen K. Price, Clerk of Council