

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday May 16, 2022 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, May 16, 2022, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Arbogast, Ramsey, Braxton, Michaelson and Haskins were present. Council Member Andrews was absent. Council Member Arbogast motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Arbogast motioned to approve the April 2022 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Arbogast motioned to approve the April financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

**Citizen Comments** None

**Nuisance Ordinance & Weed Ordinance Revisions** Council Member Ramsey stated the need to create a separate ordinance for addressing abandoned vehicles.

**FY 22-23 Budget Preparation** Council Member Ramsey stated that the Finance Committee continued work on the FY 22-23 budget. Mr. Ramsey motioned to advertise the FY 22-23 budget and tax rates as adjusted, and to schedule a public hearing ahead of the June meeting. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**State & Local Fiscal Recovery Fund (SLFRF) Reporting Policy** Council Member Ramsey stated that a proposed SLFRF fund reporting policy was distributed with the Council packets. Mr. Ramsey motioned to adopt the SLFRF reporting policy as presented for the twelve months ending March 31, 2022. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**Insurance Proposals Review** Mayor Watkins reported that insurance proposals for FY 22-23 were provided by VAcorp and Virginia Risk Sharing Assoc. He stated that after comparing the there was consensus that VAcorp had a offered a better deal. Council Member Ramsey motioned to accept the VAcorp insurance proposal with the exception that comprehensive coverage on the Town truck was to be dropped and that a review of all property, including the water tanks be conducted. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes, 0 nays.

**Planning Commission Report** Council Member Ramsey reported that the Planning Commission (PC) approved a recommendation for the Council to approve the proposed new zoning ordinance, zoning map and new zoning fees. He stated that the PC held a public hearing to amend the proposed zoning map to reflect that the Algeier property is zoned business and to add "Appendix E" to the proposed zoning ordinance. Council Member Ramsey motioned that the Town hold a public hearing on June 21, 2022 on the recommendation to adopt the proposed new zoning ordinance, new zoning map, and new zoning fees. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes, 0 nays. Council Member Arbogast stated that the RHHS Agriculture Building has structural issues and also stated that the school received a donation to construct an outdoor classroom and inquired about the process. Council Member Ramsey stated that both issues would need to go to the Historic District Review Board.

**Committee Reports** Water Committee – Council Member Ramsey stated that he contacted Suez for an update on the maintenance of the water towers but did not receive one.

**Water Operations / Town Maintenance Report** No report.

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**Clerk's Report** Karen Price stated that there were nine water cut-offs for non-payment. She stated that the holiday "Juneteenth" would be observed on June 20<sup>th</sup>, which will require that the Council meeting be moved to Tuesday, June 21<sup>st</sup>. She reported that the last day to file paperwork for the November election is June 21<sup>st</sup>.

**Council Comment Period** Council Member Ramsey stated that Verizon is planning to put a cell tower on property owned by the Country Club.

**Closed Session** Council Member Ramsey motioned to enter into closed session as authorized by VA Code section 2.2-3711,A,1 to discuss the salaries of Town employees. The motion was seconded by Council Member Argobast and carried by voice vote: 5 ayes, 0 nays.

The public meeting reconvened. The following resolution was read by Mayor Watkins, and adopted by roll call vote, Haskins, aye; Arbogast, aye; Braxton, aye; Michaelson, aye; Ramsey, aye: Whereas, the Town Council of Charlotte Court House has convened a closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, #2.2-3712 of the Code of Virginia requires a certification by this Town Council of Charlotte Court House that such closed meeting was conducted in conformity with Virginia law; and Now, therefore be it resolved that the Town Council of Charlotte Court House hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council of Charlotte Court House.

By consensus a special called meeting will be held at 7:00 pm on Tuesday, May 24<sup>th</sup> in the conference room of the Municipal building to finalize the FY 22-23 budget.

With no further business the meeting was adjourned.

ATTEST:

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David C. Watkins, Jr., Mayor

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Karen K. Price, Clerk of Council