

Town of Charlotte Court House
PLANNING COMMISSION
Monday April 3, 2017, 6:00 p.m.

MINUTES

Members Present: Terry Ramsey, Bobby Howard, David Watkins, Claudia Koch

Members Absent: Andy Carwile

Others Present: Debra Andrews, Julia Kurdt, Shelby Walker, Karen Price

Karen Price called the meeting to order and stated that the first order of business would be to elect officers for the upcoming year.

Election of 2017 Officers

Bobby Howard motioned to elect Terry Ramsey as Chairman. The motion was seconded by David Watkins and carried by voice vote: 4 ayes, 0 nays David Watkins motioned to elect Bobby Howard as Vice-Chairman. The motion was seconded by Claudia Koch and carried by voice vote: 4 ayes, 0 nays. By consensus, Karen Price will continue serving as Secretary.

Adoption of Organization Rules and Meeting Guidelines

Bobby Howard motioned that Robert's Rules of Order be used for general meeting guidelines. The motion was seconded by Claudia Koch and carried by voice vote: 4 ayes, 0 nays.

Approval of Minutes

Minutes from August 29, 2016 were approved as presented.

Regular Meeting Date/Time

Bobby Howard motioned that regular Planning Commission meetings be scheduled for the second Monday of each month at 6:00 p.m. The motion was seconded by Claudia Koch and carried by voice vote: 4 ayes, 0 nays.

Comprehensive Plan, Zoning Ordinance, Zoning Map & Subdivision Ordinance

Terry Ramsey stated that the Comprehensive Plan needs to be approved every five years and stated that it was his understanding that the Zoning Map must be reaffirmed every five years as well. He said that no an updated Zoning Map to match draft Zoning Ordinance presented last year has not been prepared. Following discussion there was consensus to first focus on editing and approving the Comprehensive Plan before turning attention to the Zoning Ordinance, Zoning Map and Subdivision Ordinance. Karen Price will contact the Commonwealth Regional Council and several towns to determine prospective companies with experience creating zoning maps. Terry also stated that the ordinances, map and Comprehensive Plan should be posted on the Town's website.

By consensus the next Planning Commission meeting will be Monday, May 8, 2017, at 6:00 p.m. Terry requested that members review the Comprehensive Plan and note any changes they feel necessary and submit them to the Town office by Thursday, April 27th.

With no further business, the meeting was adjourned.

Respectfully submitted,

Karen K. Price