

Town of Charlotte Court House  
PLANNING COMMISSION  
Monday September 11, 2017, 6:00 p.m.

MINUTES

Members Present: Terry Ramsey, Bobby Howard, Claudia Koch, Andrew Carwile, David Watkins  
Others Present: Karen Price

Chairman Terry Ramsey called the meeting to order and declared that a quorum was present. Bobby Howard motioned to approve agenda as presented. The motion was seconded by David Watkins and carried by voice vote: 5 ayes, 0 nays. Claudia Koch motioned to approve the August 21 meeting minutes. The motion was seconded by Bobby Howard and carried by voice vote: 5 ayes, 0 nays.

Terry Ramsey stated that as work progresses on the Town Zoning Ordinance, he would be willing to make track changes to the document using Microsoft Word.

Terry Ramsey stated that he concurred with suggestions made by Andy Carwile, in his email dated Friday, Sept. 8, 2017, with regard to updating the Town zoning map.

Andy Carwile demonstrated how to use Google Earth to create a zoning map. He offered to send a draft Google Earth map to each Planning Commission member, and requested that everyone experiment with the software and create the Town zoning districts as they would like to see them.

Terry Ramsey stated that Town Zoning Administrator Robert Hendrick will attend the October 10<sup>th</sup> and November 13<sup>th</sup> Planning Commission meetings.

With no further business, a motion was made by Bobby Howard to adjourn the meeting. The motion was seconded and carried by voice vote: 5 ayes, 0 nays.

Respectfully submitted,

Karen K. Price  
Secretary