

Town of Charlotte Court House
PLANNING COMMISSION
Monday, June 27, 2022, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair) (arrived after vote on minutes) , Bobby Howard, Dan Michaelson, and Terry Ramsey
Members Absent: Jim Watkins (Vice-chair)
Others Present: Robert Hendrick, Zoning Administrator

Bobby Howard called the meeting to order and provided the invocation.

Dan Michaelson motioned with second by Terry Ramsey to approve the agenda. All members listed as present voted yes.

Dan Michaelson motioned with second by Terry Ramsey to approve the minutes for May 23, 2022. All members listed as present voted yes.

Terry Ramsey stated he had a personal interest in the pending cell tower application at Charlotte Country Club and will withdraw from discussion and abstain from any voting. He provided members copy of statement filed with Town Clerk. The Commission briefly discussed the contract with CitiScape approved by Town Council. All fees will be paid by Citi Scape.

The Commission discussed potential Historic District Review Board members and Terry Ramsey indicated he would coordinate with Town Office to send request to County Administrator for County to recommend a member.

The Commission discussed updates to the headers of zoning ordinance and maps to show approved by Council June 21, 2022, printing and framing maps, and posting all to Town website.

The Commission started the required 5-year review of the Comprehensive Plan. Andy Carwile agreed to prepare a draft updating from current with change as discussed. Commission will plan to finalize review at the August 8, 2022, meeting. Commission members agreed only minimum updates are required and plans to coordinate with Town Council to hold a joint hearing on the changes.

At 7:25 p.m. Terry Ramsey motioned with second by Dan Michaelson to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary