

Town of Charlotte Court House
PLANNING COMMISSION
Monday, March 13, 2023, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair) (arrived after vote on agenda), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Karen Price, Town Clerk, Jayne Johnson, Executive Director Piedmont Habitat for Humanity

Andy Carwile called the meeting to order, and Bobby Howard provided the invocation.

Dan Michaelson motioned with second by Bobby Howard to approve the agenda. All members listed as present voted yes.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for February 27, 2023. All members listed as present voted yes.

The Commission reviewed the revised zoning application by Total Image Solutions for a new LED price sign at 147 Thomas Jefferson Highway (Red Barn) and two canopy signs. The Secretary of the Commission had informed applicant their application would be discussed at this meeting and invited them to attend. The Commission discussed the application and had questions. However, no one representing the applicant was present to respond. The consensus of the Commission was the applicant should amend the application as follows to be complete and ready for the Planning Commission to consider approval at their March 27, 2023, at 6 p.m.:

Application for the following listed signs – 143.4 square feet:

- Amend to locate the new two-sided, free-standing sign where current free-standing sign is located
- Canopy sign illuminated (no change)
- Vinyl Sticker (on canopy and not lighted) (no change)

Amend application to include and show square footage of each of following signs ensuring the total square feet of all signs on parcel is less than 160:

- “Ice” sign on ice machine
- “After hours card holders”

Amend application to show removal the following signs:

- Parker Oil Co. on building
- “Paint over” or otherwise remove the Fuel Freedom canopy signs
- Gas sign with price at pump

Jayne Johnson presented plans Piedmont Habitat for Humanity is considering for constructing homes at the end of Cary Drive on non-conforming lots and the provisions of zoning ordinance section 8-3-3.3 re change allowed to non-conforming lots. Two of the three lots appeared to be within the Town limits, and it was unclear from the Ms. Johnson’s survey whether the third lot was within Town limits.

At 7:40 p.m. Bobby Howard motioned with second by Terry Ramsey to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary