

Town of Charlotte Court House
Town Council
Monday, June 15, 2026, at 6:00 p.m. at the Town Hall

MINUTES

A regular meeting of the Charlotte Court House Town Council was held on Monday, June 15, 2026 at 6:00 pm. Mayor Watkins called the meeting to order. Council Members Andrews, Arbogast, Haskins, Michaelson, and Ramsey were present. Council Member Braxton was absent. Council Member Arbogast motioned to approve the agenda. The motion was seconded by Council Member Haskins and carried by voice vote: 5 ayes and 0 nays. Council Member Ramsey motioned to approve the May 18, 2026 Council meeting minutes as presented. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes and 0 nays. Council Member Arbogast motioned to approve the May 2026 financial statements. The motion was seconded by Council Member Haskins and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments Citizen Tom DaSilva requested guidance on running for Town Council and raised questions regarding the school zone speed detectors.

Hurt & Proffitt RFP for Meter Upgrades The Town has approximately 250 manual-read water meters that are aging and need to be replaced. Council Member Ramsey motioned to allow Hurt & Proffitt to develop bid documents and assist with the bidding process to replace the Towns' water meters in the amount of \$10,900. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes and 0 nays.

Sewer Technical Request Council Member Ramsey made a motion to authorize completion of the RealWaterTA Request survey, as part of the Town's ongoing sewer study under the Closing America's Wastewater Access Gap (CAWAG) initiative. The survey is provided at no cost to the Town and is intended to support the pursuit of potential wastewater assistance. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes and 0 nays.

Planning Commission Report Council Member Ramsey noted the need to schedule a Joint Public Hearing at the beginning of the July Town Council meeting to consider proposed amendments to the Town's Zoning Ordinance regarding manufactured homes.

Committee Reports

Personnel Committee: the Town Manager brought up the need for additional personnel. Council has requested more detailed information regarding the administrative assistant position, including a clearer justification of the role and the number of hours required. The proposed maintenance position will be on an as-needed basis. Additional consideration should be given to identifying a candidate who resides in the local area and can serve as a backup water maintenance operator for Chris. There was further discussion regarding the appropriate timing for the Town Manager's annual evaluation.

Water Committee: advised the vegetation surrounding the Moses water tank and perimeter fence, needs to be cleared and properly maintained.

Town Hall Committee: Mayor Watkins reported that the Master Gardeners donated a new green Trek bench. He further noted that he authorized Chris to purchase gravel for the surrounding area to suppress weed growth.

Events Committee: Vice-Mayor Andrews noted the need to proceed with decorating for the July 4th holiday. Candles will be placed back in the windows of the Courthouse building, and the Town will also

explore the purchase of America's 250th banners to be displayed at various locations throughout Town.
The Town Manager

Streets and Lights Committee: There was discussion regarding the potential installation of two street lights on Statesman Drive and one on Evergreen to improve lighting and enhance walkability for citizens.

Town Manager's Report

A report was provided to each Council Member and reviewed by the Town Manager.

With no further business, Council Member Arbogast motioned that the meeting be adjourned. The motion was seconded by Council Member Ramsey and carried by voice vote: 5 ayes and 0 nays.

Respectfully submitted,



David C. Watkins, Jr., Mayor

ATTEST:



Tammy L. Wiley, Town Manager