

Town of Charlotte Court House  
PLANNING COMMISSION  
Monday February 12, 2018, 6:00 p.m.

MINUTES

Members Present: Terry Ramsey, Bobby Howard, Nemiah Braxton, David Watkins, Claudia Koch & Andy Carwile

Others Present: Shelby Walker, Karen Price

Terry Ramsey called the meeting to order and declared a quorum was present.

Karen Price stated that the first order of business would be to elect officers for the upcoming year.

David Watkins motioned to elect Terry Ramsey as Chairman. The motion was seconded by Bobby Howard and carried by voice vote: 6 ayes, 0 nays. David Watkins motioned to elect Bobby Howard as Vice-Chairman. The motion was seconded by Andy Carwile and carried by voice vote: 6 ayes, 0 nays.

Bobby Howard motioned that Robert's Rules of Order be used for general meeting guidelines. The motion was seconded by Andy Carwile and carried by voice vote: 6 ayes, 0 nays.

Andy Carwile motioned to continue offering a public comment period at the beginning of the Planning Commission meeting that will not exceed fifteen (15) minutes and allow any member of the public the opportunity to speak for up to five (5) minutes, provide that notice is given to the chair or secretary prior to the start of the meeting. The motion was seconded by Bobby Howard and carried by voice vote: 6 ayes, 0 nays.

Terry Ramsey stated that while a good amount of progress on the zoning ordinance and zoning map has been made, he would like the Planning Commission to meet more often to complete the process by June 2018. Following discussion, additional meeting dates were selected. Claudia Koch motioned that the Planning Commission meet on the following dates: February 19 & 26; March 5, 13 & 26; April 9, 23 & 30; and May 14. The motion was seconded by Nemiah Braxton and carried by voice vote: 6 ayes, 0 nays.

David Watkins motioned to approve the agenda as presented. The motion was seconded by Bobby Howard and carried by voice vote: 6 ayes, 0 nays. David Watkins motioned to approve the January 9, 2018 meeting minutes as presented. The motion was seconded by Bobby Howard and carried by voice vote: 6 ayes, 0 nays.

Prior revisions to the zoning map were reviewed and additional revisions were made.

With no further business, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

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Karen K. Price