

Town of Charlotte Court House
PLANNING COMMISSION
Tuesday, March 26, 2018, 6:00 p.m. in the Town Hall

MINUTES

Members Present: Terry Ramsey, Bobby Howard, Nemiah Braxton, Claudia Koch and David Watkins, Andy Carwile (arrived after vote to approve minutes)

Others Present: None

Chairman Terry Ramsey called the meeting to order and declared that a quorum was present.

Bobby Howard motioned with second by David Watkins to approve the agenda as presented. All members listed as present voted yes.

Claudia Koch motioned with second by Nemiah Braxton to approve the March 13, 2018, meeting minutes as amended. All members listed as present voted yes.

The Commission discussed:

- Including a Planning Commission update in the Town's April Newsletter and Commission members agreed to adding their contact information to the Town webpage. Terry Ramsey agreed to work with the Town Office on this and keep the members informed.
- How to proceed on the draft subdivision ordinance. It was agreed that all members would review the Cape Charles, Virginia model and the Commission would discuss further at the next meeting.
- Dimensional use matrix and made changes to the draft. Nemiah Braxton agreed to follow-up with the County Health Department on what lot size was generally needed in the Town for a septic permit.
- The northwest boundaries of the Courthouse Historic and Village Center districts on the draft zoning map.

At 8:10 p.m. Bobby Howard motioned with a second by David Watkins to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Chair