

Town of Charlotte Court House  
PLANNING COMMISSION  
Monday, April 22, 2024, at 6:00 p.m. at the Town Hall  
MINUTES

Members Present: Andy Carwile (Chair) Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: Jim Watkins (Vice-chair)

Others Present: Robert Hendrick, Zoning Administrator; and Sara Crawford, Town Manager

Andy Carwile called the meeting to order and provided the invocation.

Dan Michaelson motioned with second by Bobby Howard to approve the agenda. All members listed as present voted yes.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for the last meeting which was held on February 26, 2024. All members listed as present voted yes.

The Commission discussed the VDOT comments on the draft Comprehensive and Robert Hendrick agreed to follow-up with consultant assisting Mecklenburg County on their Plan for feedback:

The Commission discussed proposing an amendment to the Town's Zoning Ordinance for an option impose civil penalties as permitted under Code of Virginia section 15.2-2209 in addition to the current criminal penalties. Charlotte County recently amended their Zoning Ordinance to allow for civil penalties. The Commission consensus was the minimum penalties should be \$100 for an initial summons and \$200 for each additional summons. The County ordinance provides for minimum of \$25 initial and \$50 subsequent.

Sara Crawford updated the Commission on the new process to ensure Town zoning approval prior to County issuing a building permit and that the process was working well.

At 7:05 p.m. Terry Ramsey motioned with second by Bobby Howard to adjourn. All members listed as present voted yes.

Respectfully submitted,

  
\_\_\_\_\_  
Terry Ramsey, Secretary