

Town of Charlotte Court House
PLANNING COMMISSION
Monday, May 28, 2024, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Bobby Howard, and Terry Ramsey

Members Absent: Dan Michaelson

Others Present: Robert Hendrick, Zoning Administrator; and Sara Crawford, Town Manager

Andy Carwile called the meeting to order and Terry Ramsey provided the invocation.

Jim Watkins motioned with second by Bobby Howard to approve the agenda. All members listed as present voted yes.

Bobby Howard motioned with second by Jim Watkins to approve the minutes for the last meeting which was held on April 22, 2024. All members listed as present voted yes.

The Commission discussed the VDOT comments on the draft Comprehensive Plan. Sara Crawford agreed to review the VDOT comments and prepare changes to the draft Comprehensive Plan and provide to members to review at the Commission's August meeting.

The Commission discussed proposing an amendment to the Town's Zoning Ordinance for an option to impose civil penalties as permitted under Code of Virginia section 15.2-2209 in addition to the current criminal penalties. There was agreement to move forward with this and Terry Ramsey agreed to prepare a draft for the members to review at the Commission's August meeting.

The Commission agreed to cancel the June meeting unless urgent business required a meeting.

At 7 p.m. Terry Ramsey motioned with second by Jim Watkins to adjourn. All members listed as present voted yes.

Respectfully submitted,



Terry Ramsey, Secretary