

Town of Charlotte Court House
PLANNING COMMISSION
Monday, October 28, 2024 at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Jim Watkins (Vice-chair), Dan Michaelson, and Terry Ramsey

Members Absent: Andy Carwile (Chair), Bobby Howard

Others Present: Robert Hendrick, Zoning Administrator, Sara Crawford, Town Manager, Mike Bullock, Mat Wahrnam, and Shanelle Burrell.

Jim Watkins called the meeting to order and Terry Ramsey provided the invocation.

Dan Michaelson motioned with second by Terry Ramsey to approve the agenda with the addition of a public comment period. All members listed as present voted yes.

Terry Ramsey motioned with second by Dan Michaelson to approve the minutes for the September 23, 2024 and October 21, 2024 meetings. All members listed as present voted yes.

Mike Bullock spoke on the Burrell request for a conditional use permit for a manufactured home on Gold Leaf Drive.

Terry Ramsey motioned with second by Dan Michaelson to approve the application by Joseph Barten for a sign to be located at 130 Thomas Jefferson highway for a 3 by 8 foot double sided sign attached to the existing sign pole in a manner not to move and a 3 by 5 foot banner affixed to the building over the double doors. All members present voted yes.

The Commission agreed to cancel the meeting scheduled for November 25, 2025, and other than the November 18, 2024 public hearing and related meeting, not to meet again until Monday, January 27, 2025, unless urgent business arose.

At 6:50 p.m. Terry Ramsey motioned with second by Dan Michaelson to adjourn. All members listed as present voted yes.

Respectfully submitted,



Terry Ramsey, Secretary