

Town of Charlotte Court House
PLANNING COMMISSION
Joint Public Hearing with Town Council on the
Conditional Use Permit for Gold Leaf Drive
and a Special Planning Commission Meeting to Consider Recommendation
Monday, November 18, 2024, at 6:30 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Dan Michaelson, and Terry Ramsey

Members Absent: Bobby Howard

Council Members Present: Mayor Watkins, Andrews, Michaelson, and Ramsey

Council Members Absent: Arbogast, Braxton, and Haskins

Others Present: Robert Hendrick, Zoning Administrator; and Sara Crawford, Town manager

Mayor Watkins called and closed the joint Town Council and Planning Commission public hearing on a conditional use permit application made by Clayton Homes and/or Shanelle Burrell to install a manufactured home on Gold Leaf Drive in Charlotte Court House. The public hearing had been duly advertised in the October 30, 2024, and November 6, 2024, editions of the Charlotte Gazette.

Terry Ramsey gave the following statement:

Evergreen Cemetery adjoins the Burrell property that has requested a conditional use permit. I wish to publicly disclose I am one of the three court appointed trustees of Evergreen Cemetery. It is my opinion the conditional use permit will have no impact on the cemetery.

Even If there were some minor impact on the cemetery, I am still able to participate in the transaction, as three or more properties would be impacted by the decision, and thus, the exception provided for in Virginia Code section 2.2-3112 (B)(1) is applicable.

Henry Davis, Daphen Burrell, and Shanelle Burrell all spoke in favor of the conditional use permit. No one spoke in opposition.

With no further comments, the public hearing was adjourned at 6:42 p.m. and Andy Carwile opened the Planning Commission Meeting.

Dan Michaelson motioned with second by Terry Ramsey to approve the agenda. All members listed as present voted yes.

Jim Watkins motioned with second by Dan Michaelson to approve the minutes for the October 28, 2024, meetings. All members listed as present voted yes.

Terry Ramsey motioned with second by Dan Michaelson that the Planning Commission recommend Council approve the Burrell application for a conditional use permit with the following conditions that the manufactured home dwelling be:

- Located in the Rural Residential district and therefore the entire dwelling must be more than 200 feet from the center line of Gold Leaf Drive.
- A minimum of 28 feet in width.
- Constructed within one year and placed on a permanent foundation.

After discussion, all members listed as present voted yes on the motion.

At 7:00 p.m. Jim Watkins motioned with second by Terry Ramsey to adjourn. All members listed as present voted yes.

Respectfully submitted,



Terry Ramsey, Secretary

ATTEST:



Sara Crawford, Town Manager