

Town of Charlotte Court House  
PLANNING COMMISSION  
Monday, February 11, 2020, at 6:00 p.m. in the Town Hall  
MINUTES

Members Present: Bobby Howard (Vice-chair), Randy Andrews (arrived after vote to approve minutes), Terry Ramsey, and Jim Watkins

Members Absent: Andy Carwile (Chair)

Others Present: Robert Hendrick, Zoning Administrator

Bobby Howard called the meeting to order, declared a quorum present, and provided the invocation.

Jim Watkins motioned with second by Terry Ramsey to approve the agenda. All members listed as present voted yes.

Jim Watkins motioned with second by Terry Ramsey to approve the January 21, 2020, and January 27, 2020, meeting minutes. All members listed as present voted yes.

The Commission discussed a request to close Wilfan Drive which had been forwarded by the Town Clerk. No Commission member expressed a planning issue with the requested street closure. Robert Hendrick indicated street closure was a Town Council rather than a Commission issue and subsequent to the meeting he provided a reference to Code of Virginia section 15.2-2006, Vacation of public rights-of-way.

The meeting transitioned to the Zoning Update Working Group part of the agenda. Jim Watkins presented examples of how to record the official zoning map in text. The Commission reviewed his proposal and agreed with the method. The Commission did a final review of Articles 1 and 3 and revised the draft. There was agreement for the February 24, 2020, meeting each member would review in advance Article 4 of the draft ordinance and come prepared to present any remaining issues for discussion.

At 7:40 p.m. Terry Ramsey motioned with second by Randy Andrews to adjourn. All members listed as present voted yes.

Respectfully submitted,

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Terry Ramsey, Secretary