

Town of Charlotte Court House
PLANNING COMMISSION
Tuesday, December 14, 2021, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Dan Michaelson, and Terry Ramsey

Members Absent: Bobby Howard

Others Present: Robert Hendrick, Zoning Administrator

Andy Carwile called the meeting to order and declared a quorum present. Terry Ramsey provided the invocation.

Dan Michaelson motioned with second by Terry Ramsey to approve the agenda. All members listed as present voted yes.

Jim Watkins motioned with second by Dan Michaelson to approve the minutes for the following meetings. All members listed as present voted yes.

- September 27, 2021 regular meeting
- October 18, 2021 joint public hearing for conditional use permit
- October 18, 2021 meeting to consider conditional use permit

The Commission set the next meeting date as Monday, January 10, 2022 at 6 p.m.

The Commission discussed the zoning permit issuance process.

The meeting transitioned to the Zoning Update Working Group part of the agenda and the Commission discussed the comments received from Town Attorney on the draft zoning ordinance and made updates to draft.

At 8:05 p.m. Terry Ramsey motioned with second by Jim Watkins. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary