

Town of Charlotte Court House
PLANNING COMMISSION
Monday, January 10, 2022, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Dan Michaelson, and Terry Ramsey

Members Absent: Bobby Howard

Others Present: Robert Hendrick, Zoning Administrator; Gary Elder Attorney; David Watkins, Mayor; and Karen Price, Clerk

Andy Carwile called the meeting to order and declared a quorum present. Terry Ramsey provided the invocation.

Dan Michaelson motioned with second by Jim Watkins to approve the agenda. All members listed as present voted yes.

Andy Carwile then turned the meeting over to Robert Hendrick, who asked for nominations for chair. Terry Ramsey nominated Andy Carwile with second by Dan Michaelson. There being no further nominations Robert Hendrick called for a vote and all members listed as present voted to elect Andy Carwile as chair.

Robert Hendrick asked for nominations for vice-chair. Dan Michaelson motioned with second by Andy Carwile to nominate Jim Watkins as vice-chair. There being no further nominations Robert Hendrick called for a vote and all members listed as present voted to elect Jim Watkins as vice-chair.

Robert Hendrick asked for nominations for secretary. Jim Watkins motioned with second by Andy Carwile to nominate Terry Ramsey as secretary. There being no further nominations Robert Hendrick called for a vote and all members listed as present voted to elect Terry Ramsey as secretary. Robert Hendrick then turned the meeting over to Andy Carwile.

Jim Watkins motioned with second by Dan Michaelson to adopt Robert's Rules of Order for Small Boards. All members listed as present voted yes.

Dan Michaelson motioned with second by Jim Watkins to approve the minutes for December 14, 2021. All members listed as present voted yes.

The Commission discussed the zoning enforcement process.

The meeting transitioned to the Zoning Update Working Group part of the agenda and the Commission discussed the comments received from Town Attorney on the draft zoning ordinance and made adjustments to the draft. An addition was made to the Use Matrix for heavy trucks and heavy equipment.

Terry Ramsey motioned with second by Jim Watkins to set the meeting dates for 2022 as the second and fourth Monday of each month with exceptions that if a meeting date fell on a Town holiday the meeting would be held on the following Tuesday, there would be no meetings in

July, and in December the Commission would not meet the fourth Monday. All members listed as present voted yes.

At 8:25 p.m. Terry Ramsey motioned with second by Dan Michaelson. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary