

Town of Charlotte Court House
PLANNING COMMISSION
Monday, January 24, 2022, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Robert Hendrick, Zoning Administrator

Andy Carwile called the meeting to order and declared a quorum present. Dan Michaelson provided the invocation.

Bobby Howard motioned with second by Dan Michaelson to approve the agenda. All members listed as present voted yes.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for January 10, 2022, meeting. All members listed as present voted yes.

The meeting transitioned to the Zoning Update Working Group part of the agenda. The Commission discussed the use matrix category Motor Vehicle Uses – Parking Heavy Trucks/Equipment and the consensus was this use should be by right in the Rural Residential and Business Districts and not allowed in other districts. The Commission reviewed the zoning maps (Andy Carwile), and zoning ordinance district virtual pins (Terry Ramsey) and technical updates will be made to the files as discussed. There was agreement the zoning maps would be a part of the ordinance but maintained as separate files.

The Commission agreed to the following schedule and actions for moving forward with recommending the revised zoning ordinance to Town Council:

- Monday, February 28 at 6:30 p.m.- Public Information meeting
 - Notices:
 - Advertise in papers February 16/17 and 23/24
 - Town webpage including copy of draft ordinance and maps
 - Jim Watkins will prepare a flyer for posting in on post office bulletin board and other appropriate locations.
 - Location - Andy Carwile and Jim Watkins will look into using the County Board of Supervisors meeting room.
 - Printed copies of proposed ordinance and maps (as large as practical) will be on display at Town Hall and for meeting.
- Monday, March 28 – Public hearing (Tentative date). The Commission and Town Council will hold separate public hearings.

At 7:55 p.m. Bobby Howard motioned with second by Terry Ramsey to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary