

Town of Charlotte Court House
PLANNING COMMISSION
Monday, March 28, 2022, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair) (arrived after vote minutes), Jim Watkins (Vice-chair) (arrived after vote on minutes), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Robert Hendrick, Zoning Administrator

Bobby Howard called the meeting to order, declared a quorum present, and provided the invocation.

Dan Michaelson motioned with second by Terry Ramsey to approve the agenda. All members listed as present voted yes.

Dan Michaelson motioned with second by Terry Ramsey to approve the minutes for March 14, 2022. All members listed as present voted yes.

The meeting transitioned to the Zoning Update Working Group part of the agenda.

The Commission reviewed the zoning fee recommendation approved at the March 14, 2022, meeting that will be posted to the Town's website for the April 11, 2022, public hearing.

The Commission reviewed the 5-day notice required by Code of Virginia section 15.2-2204 B. Dan Michaelson motioned with second Terry Ramsey for the Town Clerk to mail the notice to all Town property owners 5 days in advance of the April 11, 2022, public hearing as required by the state law. All members listed as present voted yes.

The Commission discussed the April 11, 2022, public hearing and posting of documents to the Town's website

The Commission discussed implementation of the historic district and agreed to work to identify persons willing to serve on the historic district review board.

At 7:00 p.m. Terry Ramsey motioned with second by Bobby Howard to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary