

Town of Charlotte Court House
PLANNING COMMISSION
Monday, April 11, 2022, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Robert Hendrick, Zoning Administrator; Dozer Watkins, Mayor

Andy Carwile called the meeting to order and declared a quorum present. Bobby Howard provided the invocation.

Bobby Howard motioned with second by Dan Michaelson to approve the agenda. All members listed as present voted yes.

Andy Carwile opened the public hearing on the proposed revision to the Town zoning ordinance and map, and proposed revision to zoning fees. The following citizens provided input:

- PK Pettus provided information on historic preservation and the buildings owned by the Museum of Charlotte County
- Rich Perez inquired how the proposed revisions would affect the historic buildings at Villeview and whether owners would be required to make changes to existing buildings.
- Harry Hall inquired whether the historic district affected existing buildings and the process for finalizing the proposed revisions.

There being no other citizens wishing to speak, Dan Michaelson motioned with second by Bobby Howard to close the public hearing. All members listed as present voted yes and the public hearing was closed.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for March 28, 2022. All members listed as present voted yes.

The Commission discussed citizen comments including the process for Town Council to hold a public hearing to consider approval of the Commission's recommendation, under section 4-2-2 Zoning Boundaries of the proposed revisions the Historic District only extends 200 feet from the centerline of the public street (e.g., the current buildings on Villeview are not included in the historic district), and the proposed revisions do not require changes to current structures however, may affect future changes.

Based upon motion by Bobby Howard and second by Dan Michaelson, by roll call vote with Andy Carwile, Jim Watkins, Bobby Howard, Dan Michaelson, and Terry Ramsey each voting yes, the Commission approved recommending the proposed zoning ordinance and map to Town Council for adoption.

Based upon motion by Jim Watkins and second by Bobby Howard, by roll call vote with Andy Carwile, Jim Watkins, Bobby Howard, Dan Michaelson, and Terry Ramsey each voting yes, the Commission approved recommending the proposed revision of zoning fees to Town Council for adoption.

The Commission discussed the Historic District Review Board (HDRB) and agreed for Terry Ramsey to inform Town Council at their April meeting, the Commission is willing to assist Town Council in identifying qualified members to serve on the HDRB and it may be helpful to advertise for persons interested in serving on the HDRB.

The Commission discussed data elements to be included on the Town's Zoning Application.

At 7:05 p.m. Bobby Howard motioned with second by Dan Michaelson to adjourn. All members listed as present voted yes.

Respectfully submitted,

Terry Ramsey, Secretary